

PSA Minutes

Meeting Title:	PSA Meeting	Meeting Attendees:	Parents Kim Wills Vicky Randall Charlotte Gilman Petrina Stradling Sue Williams Olga Kitchen Loredana D'Urso Dawn Harvey Kylie Porritt Diana Anthony Staff Mrs Simpson Mrs Costin Mrs Mitsi Mrs Powell
Date & Time of Meeting:	Thursday 2 nd November 2017 09:00 – 10.00		
Date of Next Meeting:	24 November 2017 9.15am	Distribution (Those present plus):	Mrs Sesli Mrs Henderson

Agenda

- 1.0 To set up a PSA team at Leasons – discuss ideas for events
- 2.0 Date of next meeting

Minutes

Item	Discussion	Action By	Date
<u>Welcome and Introduction</u>			
Mrs Simpson welcomed everyone to the meeting and thanked them for their time. Mrs Costin introduced herself and her role and remit and said she very much looked forward to working with the PSA. AS said the school recognises that the PSA is a monumental part of school and a valuable source of support.			
1.0	It was suggested that the PSA name should be changed to Friends of Leasons (FOL); It was agreed this would be put forward as a suggestion to GS for approval. Parents shared they are keen for Leasons School to retain its own identity however recognise that our Executive Head Teacher oversees both Leasons and Midfield Primary schools and as such, parents welcome info on any events being held at Midfield Primary and would be also be happy to share ideas.	GS	
1.1	A parent asked if the PSA was or had been a registered charity and if not could it be. This will be investigated and clarified at next meeting.	AS	
1.2	A parent reported that it was her belief that the shops at The Nugent Centre contribute to Midfield PTA – it was suggested if this was the case could they also contribute to Leasons? This will be investigated and clarified at next meeting. Some parents believe Midfield have coin boxes at Waitrose?	AS/GS	

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1.3	General feeling is that parents would like children to have a Santa and Grotto this year. Possibility to hold this in the crèche. Parents keen to know of plans for Christmas. Parents present said they would be more than happy to decorate grotto and wrap boxes. RP said she would like to be involved. Proposal will be put forward to GS for agreement. Christmas Jumper Day – will this happen again?	JC/GS/ RP	
1.4	A Family Link page was discussed which will be available on the school website; parents were in agreement with this and said a lot of parents will look for this kind of information when looking for school places for their children. JC to liaise with IT support	JC	
1.5	Parents would like it to be transparent about what the FOL money goes on.		
1.6	FOL should have a regular slot in the newsletter to keep their profile up. Could also have a link on the school website as well as publicise information on Parent Board		
1.7	<p>Fundraising Ideas</p> <ul style="list-style-type: none"> • Own Clothes Days are a good and easy way to make money • Children to make things for parents to buy (lantern/candle) – these could be purchased one afternoon after school along with mulled wine and mince pies • KS1 bedtime story – children could wear their PJs and bring teddy bear in and listen to a story (after school) as done previously in Reception Class. This had been well received previously and could be rolled out to other classes? • School discos • JC mentioned Anti-Bullying week and ‘odd socks day’ where parents could be asked for a contribution to raise money if children wear odd socks. Parents thought this was a good idea. One of the parents said she had received permission from the band to use the song. Some parents asked if and as part of odd-socks day, children could wear their own clothes. It was agreed this would be raised with GS to ascertain if this was possible. • Grandparents Tea Party – always well received and enjoyed by all. Concerns were expressed that due to the popularity of this event not all are accommodated. 	AS/JC/ GS	
1.8	It was discussed that it would be good to get some good press – children could attend a local event which could be publicised in local press ie. Easter Bonnet parade		
1.9	The possibility of group discounts for PSA members at events at the Churchill Theatre was discussed and all agreed this would be great if it discounts could be offered as a school-wide initiative.		
1.10	<p>PSA Balance/Organisation</p> <ul style="list-style-type: none"> • Clarification was sought regarding current balance of the bank account? • Clarification was sought with regards as to who is the current Chair of the PSA • Clarification was sought as to who is the treasurer of the PSA bank account 		
1.11	<p>Historical Concerns</p> <ul style="list-style-type: none"> • In the past school were unable to send reps from school to PSA meetings. It was relayed that this is no longer an issue and staff have been assigned to support and complement the valuable work of the PSA. • PSA members felt that in the past their views were not always listened to. 		
1.12	Some parents were disappointed GS was not in attendance at today’s meeting. AS relayed that GS was unwell with the flu and had sincerely hoped to be in attendance. Parents asked if another Q and A session would be organised for parents who had missed previous introductory meeting with GS. AS to discuss with GS	AS	

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1.13	Parents keen for children to have input and hoped future PSA work will mean there will be liaison with Pupil Voice to ascertain the wishes of the children.		
1.14	It was suggested that FOL meet monthly, everyone felt an afternoon would be best ideally from 1:30pm onwards and to allow more time		
1.15	Suggestions were made in favour of a FOL WhatsApp group?		
1.16	A parent asked if FOL could run a second-hand uniform shop.		
1.17	Parents would like more after-school clubs and spread across different days. Concerns were raised that spaces have run out and some parents had not been able to get their children on clubs of their choice. Some were of the belief Lego Club was already full. Parents felt communication needed to be better about all clubs.		
1.18	Parents Letter Box – some unsure where it is and others do not know where it is – needs to be more visible		
1.19	It was felt that more Sports clubs/opportunities for KS1 children are needs. The belief is there are too many focused just for KS2		
Next Meeting 23rd November 2017 – 9:15am			